

A VALID CALIFORNIA DRIVER LICENSE and PROOF OF CURRENT AUTO INSURANCE are required for this position, as well as a DMV PRINT-OUT documenting a good driving record.

Accepting applications until further notice.

J O B A N N O U N C E M E N T

Title: ***Back-Up Driver***

Function: Under the supervision of the Home Delivered Meals Coordinator, delivers daily meals to homebound senior citizens and may provide transportation for elderly/disabled clients, as well.

Hours per week: 19-30 (varies)

Starting salary: \$9.50/hr.

Responsibilities:

1. Deliver daily meals to homebound senior citizens residing within the program service area
2. Assist in packing of the home delivered meals
3. Report any danger signs regarding the seniors' well-being back to the program coordinator and follow-up with report, as necessary
4. Maintain clean vehicle and in operational order, reporting any malfunctions to the program coordinator
5. Maintain daily mileage reports
6. Transport elderly and disabled passengers to the agency office or elsewhere, as mandated by current agency transportation contracts
7. Attend agency meetings and department trainings, as required
8. Related duties, as required

Requirements:

Education: High school diploma, or equivalent, preferred

Experience: Some driving experience highly desirable; prior experience working with senior citizens, preferred

Skills: **Bilingual (English/Spanish);** dependable, trustworthy, and patient

TO APPLY FOR THIS POSITION

**Send your resume to Human Services Association, Attention: Chris Tarango,
6800 Florence Ave., Bell Gardens CA 90201-4958, fax (562) 806-0846, or jobs@hsala.org.**